

**2009-2010 TCC Financial Aid  
Terms of Award**

All awards are subject to the following conditions:

1. **This award is contingent upon:**
  - a. Actual receipt by Tarrant County College District of anticipated federal and state funds.
  - b. Your being admitted through the Admissions Office as a regular student and/or your continued eligibility to re-enroll as a regular student. **New Transfer students** must have all transcripts submitted and evaluated by Admissions to receive financial aid funds. **New High School students** must have their final high school transcript submitted to Admissions to receive financial aid funds. *New students failing to submit transcripts may have their Fall 09 and future aid withheld until they are fully admitted.*
  - c. Your compliance with the Satisfactory Academic Progress Policy provided with this award letter, including, but not limited to, maintaining a 2.0 cumulative GPA, completing 67% of hours attempted and completing your degree program within 150% of the published program length.
  
2. **Educational Objective:** Federal regulations limit awards from all federal programs (Pell, Work-Study, SEOG, LEAP/SLEAP, ACG Grant, Stafford Loans) to eligible students pursuing an Associate or certificate degree from TCC. Financial aid recipients should follow a degree plan and/or contact a counselor/advisor prior to each registration.
  
3. **Minimum enrollment requirements for major financial aid programs:** Pell Grant – 1 hour; TX Public Ed & SEOG Grant – 3 hours; Fed Subsidized/Unsub Loan, ACG Grant, LEAP/SLEAP, Work-Study, State Nursing & TEOG Grant – 6 hours; TEXAS Grant – 9 hours.
  
4. **Attention Pell Grant recipients:** If your EFC is between \$3,901 and \$4,617 (see award letter for your EFC), you will actually be required to enroll in at least 6 hours to receive your award. In some cases the enrollment minimum is 9 or 12 hours. Please contact the Financial Aid Office to determine your minimum Pell Grant enrollment requirements.
  
5. **Work-Study:** If your award letter includes Federal or State Work-Study (WS), you will be required to attend a WS Orientation session at a TCC Campus. The WS Orientation schedule and an invitation to attend a session will be mailed to you shortly. A background check is required for all TCC employees including work-study students. Employment eligibility with TCC is contingent upon the results of the investigative report. WS funds are limited and in high demand. A WS award does not guarantee employment. Students must attend an orientation session, interview and be hired by a department to receive these funds.

6. **Federal Loans:** If your award letter includes a Federal Subsidized or Unsubsidized Loan amount and you wish to accept this loan, you will need to complete your master promissory note online at <https://dlenote.ed.gov/empn/index.jsp>. Upon approval, the Department of Education (DOE) will send you a disclosure statement detailing your total loan amount, individual disbursement amounts, and projected disbursement dates. All loan recipients must complete online loan entrance and exit counseling sessions, enroll in at least 6 hours and maintain satisfactory academic progress prior to receiving their loan funds. Loan entrance and exit counseling can be completed online at <http://www.dl.ed.gov/exitcounseling/ecec-main.asp>.
7. **Stars of Tomorrow (SOT):** If your award letter includes an SOT award, you will need to submit your final high school transcript to the Registrar's Office, enroll in at least 6 semester hours, attend an orientation and meet other eligibility requirements to receive your award. In addition, your \$800 semester award amount is based on enrollment in 12 semester hours. Enrollment in 9-11 hours will reduce your award to \$600 and enrollment in 6-8 hours will reduce your award to \$400. Complete SOT requirements will be included in the SOT orientation and can be found at [www.tccd.edu/fastars](http://www.tccd.edu/fastars).
8. **Federal Regulations:** Federal regulations stipulate that financial aid may be received at only one school. Please notify your campus Financial Aid Office immediately if you are receiving aid at another college or university.
9. **Financial Need:** Financial need will be re-evaluated each year, and an appropriate increase or decrease in the amount of the aid offered will be made, as funds, regulations and new circumstances require. It is the student's responsibility to secure, complete and submit necessary forms.

## Payment Procedures

1. To speed up the delivery of your Financial Aid refund sign up for [Electronic Funds Transfer \(EFT\)](#)!
2. **Payments during registration:** Approximately seven to nine days prior to the beginning of classes, tuition and fees will be applied towards financial aid awarded. Funds remaining will be disbursed as EFT or check to the address on file at the Registrar's Office.
3. **Payment at times other than registration:** Checks are mailed twice a week to the address on file at the Registrar's Office.
4. **FACTS Payment Plans:** Note that this award letter does not negate prior financial obligations established with TCC, including prearranged payments to your FACTS payment plan.
5. **Dropping classes:** Financial aid will be re-evaluated if you adjust your hours through the official date of record (12th class day for fall and spring). If you drop classes prior to the official date of record (census date) AND your new enrollment level drops to a level lower than the eligibility level used to pay your aid, you will be required to repay the difference between the paid amount and the new eligibility amount. See Financial Aid for questions about dropping classes after receiving aid.
6. **Withdrawing from classes:** Students who withdraw from ALL classes before completing 60% of the scheduled course may have to repay funds to TCC and the federal government. See Financial Aid before withdrawing!
7. **Work-Study:** Time is reported weekly. Paychecks are Electronically deposited into the student's checking account on the last working day of the month for time worked from the 1st - 15th of the month; on the 15th day of the following month for hours worked the 16th - last working day of the previous month.
8. **Federal Direct Student Loans:** Direct Loans are not automatic. Students must sign a Promissory Note and complete loan entrance counseling prior to receiving their loan funds. Disbursements for first-time Freshman borrowers will be delayed until 30 days after the start of classes.