ENGL-1302-42200  Composition II

Instructor: Wettlaufer, Cassandra
Phone: 817-515-3667
Term: Spring 2017

Office: SE ESEE 1106
E-mail: cassandra.wettlaufer@my.tccd.edu

Official day of record: 02/06/17
100% Refund: 01-26-2017  70% Refund: 02-08-2017  25% Refund: 02-12-2017

Office Hours

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Comments:
For fastest response, please email cassandra.wettlaufer@my.tccd.edu. Thank you!

District Course Requirements

Books

Student Accessibility Resources

Any student with a documented disability needing academic accommodations is required to contact the Student Accessibility Resources (SAR) Office located on each campus to schedule an appointment with the Coordinator of SAR. All discussions are confidential. Because SAR accommodations may require early planning and are not provided retroactively, students are encouraged to contact SAR as early in the semester as possible. SAR is responsible for approving and coordinating all disability-related services. TCC professors will honor requests for accommodation when they are issued by SAR.

Campus Carry

Effective August 1, 2017, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public community college campuses, except in locations the College establishes as prohibited. Prohibited areas include but are not limited to Theater and Performance Halls, Health Services, Testing Services, Counseling Services, Physical Education, Early College High School Programs, Child Care Facilities, and the TCC Police Department. Under the new law, openly carrying handguns is not allowed on college campuses. For more specific TCC regulations, http://www.tccd.edu/services/police-department/open-carry/campus-carry-regulations/. For emergency information, please go to the following link: https://www.tccd.edu/about/emergency-information/.

Course Evaluation

Student participation in the evaluation process is critical to the college's commitment to quality teaching and academic excellence. Students are strongly encouraged to participate in the process with constructive feedback that is relevant to teaching and course content. The average time to complete the course evaluation is approximately 5-8 minutes. Results remain anonymous and will not be available to faculty until after grades are posted. Please take time to share your comments, suggestions, and concerns.

This course may be evaluated between 02/07/17 and 05/07/17. Course Evaluation.

Title IX Reports of Discrimination Based on Sex, including Sexual Harassment, Sexual Assault, Stalking, Dating Violence, or Gender-Based Harassment

All faculty at Tarrant County College are designated as a "Responsible Employee" and are required to report Sexual Misconduct. State law requires all faculty and staff to report sexual harassment, sexual assault, dating and domestic violence, and stalking against a student or employee to the Title IX Coordinator. TCC cares about the safety of our employees and students and has created this notice because interpersonal violence and sex discrimination in all forms are unacceptable. TCC is committed to holding perpetrators accountable and keeping reporting parties safe. Student's privacy is of utmost importance and TCC will strive to protect your privacy to the extent possible while complying with all applicable federal, state, and local laws and regulations as well as TCC policy.

Students who desire that details of the incident be kept confidential have two options. (1): request to speak with a licensed counselor at a TCC campus (service available free to students), or (2): contact an off-campus rape crisis center.
Instructor Information:

Instructor’s Name: Cassandra Wettlaufer

Course Information: ENGL-1302-42200

Class Meeting: Fridays 6:00 PM – 9:45 PM

Room: ESEE 1204

Office/Hours: ESEE 1204 Fridays 5:30 PM – 6:00 PM; and by appointment

Email: cassandra.wettlaufer@my.tccd.edu

ENGL-1302: Composition II This course is an intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

ENGL 1302 Expected Learning Outcomes. By the end of ENGL 1302, students should be able to:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative research processes by
   a. identifying research topics appropriate to the assignment;
   b. locating appropriate reference materials, which could include literary criticism, from a variety of media;
   c. evaluating research materials for bias and authority

2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays by
   a. distinguishing between primary and secondary source materials;
   b. synthesizing information from a variety of reference materials;
   c. employing relevant material appropriately in support of an argument, whether through summary, paraphrase, or quotation.

3. Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence by identifying purpose or rhetorical occasion;
   a. demonstrating an understanding of appropriate literary works, including genres such as short fiction, poetry, and drama;
   b. identifying literary and rhetorical elements, including plot and structure, viewpoint, characterization, style, setting, and atmosphere;
   c. analyzing use of style and literary devices such as figurative language, rhythm, and language patterns;
   d. responding to literature with rational judgments supported by evidence;
   e. evaluating critical analyses of texts;
   f. employing standard critical approaches and terminology.

4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action by
a. following standard essay composition procedures;

b. applying logical organization and support;

c. incorporating primary and secondary research to support argument;

d. using effective rhetorical strategies appropriate to defined audience and purpose.

5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.) by

   a. using MLA style for primary and secondary source documentation and citation;

   b. using MLA style for manuscript preparation.

**Special Materials:**

Textbooks are **not required**. Links or copies of the assigned readings will be posted on Blackboard.

**Necessary:**

- A notebook and loose leaf college ruled paper for notes and journal entries
- Folder/binder for course materials
- Writing utensils
- Access to Microsoft Word
- Computer access, including access to Microsoft Word or a compatible word processor

**Recommended:**

- **MLA Handbook** 8th Edition
- USB Flash Drive or Google Drive/Drop Box for file backup
- Post-Its/Highlighters for annotating

**Blackboard**

This course will utilize Blackboard this semester. To access the course, go to [https://my.tccd.edu](https://my.tccd.edu) and login with your username and password. Click on the name of the course in the upper left module after logging in. If you have any problems logging in, contact Technical Support at (817) 515-6411.

**Printing**

You **MUST** have access to and the ability to use a computer, both to access the Internet and to use a Word Processing program for your final drafts. If your home computer or printer has problems, schedule on-campus time at the Campus Learning Center -- ESEE 2227. We no longer have free printing on campus. If you do not bring hard copies from home, you may have to use the WePa system and one of the campus kiosks for 10 cents per page. WePa can access documents stored on the Cloud (Dropbox, Google Drive, Office 365 or OneDrive) if you remember you log-in and passwords, or it can access documents stored on a flash drive, or you can email your document (using your school email account) to print@wepanow.com. For more information, download the WePa Print app, or go here: [https://www.wepanow.com/](https://www.wepanow.com/)

**Focus:**

English 1302 builds on the skills learned English 1301. Students will be introduced to the study of different types of literature such as drama, short fiction, poetry graphic novels, and multimedia. Assignments will require students to synthesize and analyze primary texts, and research and properly use literary criticism.
## Requirements:

### Quizzes

Each class will begin with a short quiz over the reading. No makeup quizzes will be allowed – you must attend class and be on time in order to complete the quiz and receive credit.

### Journal

At the beginning of each class, you will write a ½ page – 1-page minimum response to a specific prompt for 10-15 minutes. You must write the entire time. At the end of class, you will also assign yourself a grade for class participation and submit your journal entry. Journal entries will be graded for completion and returned the following class. You will complete approximately 12 Journal entries during the semester. You are responsible for keeping all journal entries together in a folder or binder in order to submit a journal packet at the end of the semester. This packet will help you to determine your overall participation grade in the course. Journal Packets will be due on the final day of class, along with a self-evaluation of your participation in the course.

### Mini Essays

There will be 4 short 2-3 page essays (12-pt Times New Roman, double-spaced, MLA 8). Stapled hard-copies of final drafts will be due in class and will also be submitted online through Turnitin on Blackboard. You must submit both the printed copy and digital file in order to receive credit for the assignments. A printed “digital receipt” of your submission through TurnItIn must be submitted with your printed copy. NO submissions will be accepted via e-mail – you MUST submit the assignment through Blackboard.

### Major Research Essay

Over the course of the semester, you will complete all the steps of a major research project including: research essay proposal, prewriting, annotated bibliography, peer review, rough draft, and final submission. Rough drafts and final copies will be submitted in print and through Blackboard. Final Drafts must be 12-pt Times New Roman, double-spaced, Word documents that utilize formal academic style and follow MLA 8th edition citation/Works Cited formatting. You must submit both the printed copy and through TurnItIn to receive credit for the assignments. A printed “digital receipt” of your submission through TurnItIn must be submitted with your printed copy. NO submissions will be accepted via e-mail – you MUST submit the assignment through Blackboard.

### Homework

Expect to spend at least 6 hours per week preparing for class. Readings will be assigned and supplemental activities must be completed and submitted in-class on the assigned due date. NO late submissions will be accepted.

### Research Paper Presentation

On the final day of class, you will give a 5 minute 5-6 slide minimum PowerPoint presentation of your research essay. The PowerPoint is expected to look professional and incorporate images/graphics. Slides should contain summarized points; the intent is not to read word for word from the slides. A printed copy of your PowerPoint presentation will be due in class.
### Grading Criteria:

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*Final grades will be rounded up or down based on decimal value. For example, a 79.4% will be rounded down to a 79% (C) final grade. A 79.5% will be rounded up to an 80% (B) final grade.*

Your final grade for this course will consist of the following:

- **15%** Quizzes
- **15%** Journal
- **10%** In-class assignments/participation
- **25%** Mini Essays
- **25%** Major Research Essay
- **10%** Final Exam

### Late Assignments and Makeup Work

Papers are due at the beginning of class on the due date specified, submitted both in print and through Blackboard. Late assignments will **NOT** be accepted unless the instructor has agreed to late submission in advance of the due date. In-class assignments and quizzes may not be made up without prior permission from the instructor.

### Class Dates:

- **01/27** - First Day of Class
- **02/01** - Census Date
- **03/17** - Spring Break, No Class
- **04/13** - Last Day to Drop
- **05/05** - Final Exam, Last Day of Class
Daily Assignments:

*A more detailed schedule of course readings and assignments will be available on the first day of class*

Week 1 (01/27) - Course Introduction and Syllabus Review

Week 2 (02/03) - Drama Unit Week 1

Week 3 (02/10) - Drama Unit Week 2

Week 4 (02/17) - Drama Unit Week 3

Week 5 (02/24) - Drama Unit Week 4

Week 6 (03/03) - Short Story Unit Week 1

Week 7 (03/10) - Short Story Unit Week 2

Week 8 (03/17) - Spring Break - No Class

Week 9 (03/24) - Short Story Unit Week 3

Week 10 (03/31) - Short Story Unit Week 4

Week 11 (04/07) - Poetry Unit Week 1

Week 12 (04/14) - Poetry Unit Week 2

Week 13 (04/21) - Graphic Novel & Course Review

Week 14 (04/28) - Multimedia & Course Review

Week 15 (05/05) - Research Presentations and Final Exam

Additional Class Information:

Attendance Policy

This course will adhere to the TCCD attendance policy. You can review this policy here:
https://waj.tccd.edu/TCC/WebAdvisor3/mandatoryAttend.jsp

Regular attendance is essential for success in ENGL-1302. Students are expected to attend class regularly and to arrive on time. Excused absences include official university activities, military service, and/or religious holidays. All other absences will be marked excused or unexcused at the discretion of the instructor.

Students must inform the instructor in writing at least two full days in advance of an excused absence. Students are responsible to any work missed regardless of the cause of the absence. In-class quizzes cannot be made up regardless of the reason for the absence. It is the student's responsibility to keep track of coursework and assignments.

Do not email the instructor asking what was missed during an absence. The course syllabus and Blackboard will list assignments/readings. It is strongly advised that you obtain contact information from at least one of your classmates so that you can get in touch with a peer to discuss what was missed.

After accruing two unexcused absences in a Friday class, students may be dropped from the class. Please make an appointment to see me in person to discuss absenteeism and tardiness. Please be in class on time, and ready to begin the evening's activities.

Please also remember that attending class does not only mean being physically present in class; it also entails arriving prepared for class—whether it is bringing the necessary materials to class or having completed reading.

Classroom behavior

Students are expected to adhere to the Student Code of Conduct. Students are expected to behave in a manner that supports the learning environment and to treat the instructor and other students, as well as campus property, with respect.
Class is only held once a week and requires your full attention. Please come to class prepared. Missing more than 20 minutes of class constitutes as an absence. Any student who arrives late could be counted as absent. The student holds the responsibility for checking his/her attendance and notifying the instructor within a week of any discrepancies. Students are expected to participate respectfully in class, to listen to other class members, and to comment appropriately. I also expect consideration and courtesy from students. With regards to the use of technology (cell phones, iPods, laptops, etc.), please be considerate and respect your classmates and instructor. Students disrupting the class will be asked to leave. Additionally, students are not allowed to record or photograph the instructor or other students without prior written permission.

Food and Drinks in the Classroom

Food and uncovered drinks are not allowed in the classroom. We will take a 10-minute break midway through each class and during this time you may exit the class to consume snacks.

Academic Integrity

TCC does not tolerate plagiarism, defined as presenting the words or ideas of another as one’s own, without crediting the source according to academic standards.

In an effort to discourage the temptation of plagiarizing, students will be required to submit their papers through Turnitin. Documents with a 10% or higher similarity will be scrutinized. **If you quote, paraphrase, or summarize someone else's work without giving proper and complete documentation, your grade for the entire assignment will be 0 and you will be reported to the appropriate campus authority.** Also, if you copy someone else's answers during a quiz, your grade for that quiz will be 0. The student holds the responsibility for reading the district policy of “Scholastic Dishonesty,” which is posted under Documents on MyTCC. There will be no opportunity for make-up or extra-credit work for assignments that have earned 0's.

Electronic Communication Policy

All email communication must be sent from your myTCC e-mail account. Emails sent from personal accounts will be deleted and you will not receive a reply.

I do not monitor my email 24 hours a day. I check it periodically during the school week and occasionally on the weekend. I will do my best to respond to your email within 24 hours. Do not email me on the day of class and expect an immediate response. Emails pertaining to missed class work due to unexcused absences will not be responded to, nor will emails sent immediately before class.

Conferences and Questions

I will arrive in class 30 minutes before our class each week. This time is reserved for students to drop by or to make an appointment to discuss course assignments, grades, or other class-related concerns. I will be happy to make other appointment times for you if your class schedule conflicts with this time.

Syllabus and Schedule Changes

During the course of the semester, I may be required to alter, add, or abandon certain policies/assignments. Instructors reserve the right to make such changes as they become necessary. Students will be informed of any changes in writing.

TCCD Academic Calendar for important College Dates.
TCCD Student Handbook for information on attendance and withdrawal policy, dishonesty and plagiarism, and student accessibility resources.
Access Course Evaluations for instructions on evaluating courses.
Attendance for attendance requirements.