

ENGL-1301-86037 English Composition I	
Instructor: Coley, Mark	Office: SE ESEC 2130D
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Term: Fall 2015	Last day to drop: 11/21/15
Official day of record: 09/16/15	

Office Hours

Day	Start	End	Start	End	Start	End
Mon	08:30 PM	08:45 PM				
Tue	08:30 PM	08:45 PM				
Wed	08:30 PM	08:45 PM				
Thu	08:30 PM	08:45 PM				
Fri	08:30 PM	08:45 PM				
Sat						
Sun						

Comments:
 These are virtual office hours, during which I will be at my computer monitoring my email.



[District Course Requirements](#)

[Books](#)

Student Accessibility Resources

Any student with a documented disability needing academic accommodations is required to contact the Student Accessibility Resources (SAR) Office located on each campus to schedule an appointment with the Coordinator of SAR. All discussions are confidential. Because SAR accommodations may require early planning and are not provided retroactively, students are encouraged to contact SAR as early in the semester as possible. SAR is responsible for approving and coordinating all disability-related services. TCC professors will honor requests for accommodation when they are issued by SAR.

Campus Carry

Effective August 1, 2017, the Campus Carry law ([Senate Bill 11](#)) allows those licensed individuals to carry a concealed handgun in buildings on public community college campuses, except in locations the College establishes as prohibited. Prohibited areas include but are not limited to Theater and Performance Halls, Health Services, Testing Services, Counseling Services, Physical Education, Early College High School Programs, Child Care Facilities, and the TCC Police Department. Under the new law, openly carrying handguns is not allowed on college campuses. For more specific TCC regulations, <http://www.tccd.edu/services/police-department/open-carry/campus-carry-regulations/>. For emergency information, please go to the following link: <https://www.tccd.edu/about/emergency-information/>.

Course Evaluation

Student participation in the evaluation process is critical to the college's commitment to quality teaching and academic excellence. Students are strongly encouraged to participate in the process with constructive feedback that is relevant to teaching and course content. The average time to complete the course evaluation is approximately 5-8 minutes. Please take time to share your comments, suggestions, and concerns.

This course may be evaluated between 09/17/15 and 12/17/15. [Course Evaluation](#).

Text(s):

Required Textbooks

Title: *How to Write Anything with Readings*, 2nd edition

Author: Ruskiewicz and Dolmage

Publisher: Bedford-St. Martin's Press

© 2012; ISBN 978-0312674892

Title: *Rules for Writers*, 7th edition

Author: Hacker, Diana / Sommers, Nancy

Publisher: Bedford-St. Martin's Press

© 2012; ISBN 978-0-312-64795-7

Special Materials:

Students must have unfettered access to a reliable computer with a reliable Internet connection and a word-processing program that allows formatting and creates documents I can open, read, and print with ease.

Focus:

Course Description

With emphasis on writing as a process, English 1301 includes principles of composition and rhetorical skills necessary for clear, logical writing and basic computer competency.

Course Focus

This course focuses on clarity, development, coherence, appropriateness, and correctness in the paragraph and essay.

Course Goals

The following list of course goals will be addressed in the course.

1. identify purpose
2. identify common rhetorical strategies
3. select topic
4. identify target audience
5. utilize pre-writing techniques
6. formulate guiding thesis
7. collect appropriate information
8. develop appropriate outline
9. compose organized essay
10. use appropriate diction
11. employ appropriate grammar, mechanics, and spelling conventions
12. revise to polish text
13. prepare final copy
14. demonstrate basic computer competency

Requirements:

1. Completion of the Online Orientation found in the myTCC classroom
2. Textbook reading assignments
3. Four major writing assignments

Grading Criteria:

Course Evaluation:

Four Major Writing Assignments=100%

Grading Scale: The following grading scale will be applied precisely and without exception to every student in the class.

If your final overall course average is between 89.5 and 100, you will get an A for this class.

If your final overall course average is between 79.5 and 89.4, you will get a B for this class.

If your final overall course average is between 69.5 and 79.4, you will get a C for this class.

If your final overall course average is between 59.5 and 69.4, you will get a D for this class.

If your final overall course average is below 59.5, you will get an F for this class.

Please note that students' Course Grades will be based entirely on the above assignments. There will be no extra credit assignments. Please note also that there will be no additional rounding up whatsoever of final course averages.

Class Dates:

Sunday, October 4: Major Writing Assignment #1 due

Sunday, October 25: Major Writing Assignment #2 due

Sunday, November 22: Major Writing Assignment #3 due

Wednesday, December 9: Major Writing Assignment #4 due

Daily Assignments:

Assignments are on a weekly basis and are detailed in the weekly lessons found in the myTCC classroom.

Additional Class Information:

THE INSTRUCTOR RESERVES THE RIGHT TO CHANGE ANY INFORMATION CONTAINED IN THIS DOCUMENT, WHEN NECESSARY, WITH ADEQUATE NOTICE GIVEN TO THE STUDENT.

[TCCD Academic Calendar](#) for important College Dates.

[TCCD Student Handbook](#) for information on attendance and withdrawal policy, dishonesty and plagiarism, and student accessibility resources.

[Access Course Evaluations](#) for instructions on evaluating courses.

[Attendance](#) for attendance requirements.