ENGL-1301-22007 Composition I

Instructor: Fung, Urania
Office: NE NFAC 1115
Phone: 817-515-6879
E-mail: urania.fung@my.tccd.edu
Term: Spring 2017
Last day to drop: 04/21/17
Official day of record: 02/06/17
100% Refund: 01-26-2017  70% Refund: 02-08-2017  25% Refund: 02-12-2017

<table>
<thead>
<tr>
<th>Office Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day</td>
</tr>
<tr>
<td>Mon</td>
</tr>
<tr>
<td>Tue</td>
</tr>
<tr>
<td>Wed</td>
</tr>
<tr>
<td>Thu</td>
</tr>
<tr>
<td>Fri</td>
</tr>
<tr>
<td>Sat</td>
</tr>
<tr>
<td>Sun</td>
</tr>
</tbody>
</table>

Comments:
Ignore the above. Please email urania.fung@my.tccd.edu or text 682-237-9026 to schedule a meeting.
**Student Accessibility Resources**

Any student with a documented disability needing academic accommodations is required to contact the Student Accessibility Resources (SAR) Office located on each campus to schedule an appointment with the Coordinator of SAR. All discussions are confidential. Because SAR accommodations may require early planning and are not provided retroactively, students are encouraged to contact SAR as early in the semester as possible. SAR is responsible for approving and coordinating all disability-related services. TCC professors will honor requests for accommodation when they are issued by SAR.

**Campus Carry**

Effective August 1, 2017, the Campus Carry law ([Senate Bill 11](#)) allows those licensed individuals to carry a concealed handgun in buildings on public community college campuses, except in locations the College establishes as prohibited. Prohibited areas include but are not limited to Theater and Performance Halls, Health Services, Testing Services, Counseling Services, Physical Education, Early College High School Programs, Child Care Facilities, and the TCC Police Department. Under the new law, openly carrying handguns is not allowed on college campuses. For more specific TCC regulations, [http://www.tccd.edu/services/police-department/open-carry/campus-carry-regulations/](http://www.tccd.edu/services/police-department/open-carry/campus-carry-regulations/). For emergency information, please go to the following link: [https://www.tccd.edu/about/emergency-information/](https://www.tccd.edu/about/emergency-information/).

**Course Evaluation**

Student participation in the evaluation process is critical to the college's commitment to quality teaching and academic excellence. Students are strongly encouraged to participate in the process with constructive feedback that is relevant to teaching and course content. The average time to complete the course evaluation is approximately 5-8 minutes. Results remain anonymous and will not be available to faculty until after grades are posted. Please take time to share your comments, suggestions, and concerns.

This course may be evaluated between 02/07/17 and 05/07/17. [Course Evaluation](#).

**Title IX Reports of Discrimination Based on Sex, including Sexual Harassment, Sexual Assault, Stalking, Dating Violence, or Gender-Based Harassment**

All faculty at Tarrant County College are designated as a "Responsible Employee" and are required to report Sexual Misconduct. State law requires all faculty and staff to report sexual harassment, sexual assault, dating and domestic violence, and stalking against a student or employee to the Title IX Coordinator. TCC cares about the safety of our employees and students and has created this notice because interpersonal violence and sex discrimination in all forms are unacceptable. TCC is committed to holding perpetrators accountable and keeping reporting parties safe. Student's privacy is of utmost importance and TCC will strive to protect your privacy to the extent possible while complying with all applicable federal, state, and local laws and regulations as well as TCC policy.

Students who desire that details of the incident be kept confidential have two options. (1): request to speak with a licensed counselor at a TCC campus (service available free to students), or (2): contact an off-campus rape crisis center.

**Pregnant and Parenting Students**

Title IX prohibits discrimination against a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery from any of these conditions; and for parenting a child under one year of age. To learn more about how to request support for pregnant and parenting students, go to the Title IX website by clicking on [Supporting Pregnant and Parenting Students](#). On this site you will find guidelines and forms to assist you with working with your faculty members.

---

Text(s):


Download part of The MLA Handbook for free at [https://drive.google.com/a/my.tccd.edu/file/d/0B363sQRo2bf0bV9ZTFo4eHgyUzA/view?usp=sharing](https://drive.google.com/a/my.tccd.edu/file/d/0B363sQRo2bf0bV9ZTFo4eHgyUzA/view?usp=sharing)
Special Materials:

**Required Supplies:** black or blue pen; red, green, purple, or other less commonly colored pen; notebook paper, scantron form #882-E; 1-inch binder

**Recommended Supplies:** memory stick, stapler, paper clips

Focus:

This class is designed to help you learn how to express your ideas in writing that is organized, logical, and grammatical.

Requirements:

Pay attention in class, and do the assignments.

Grading Criteria:

- Completion/Participation grades, 10%
- Grammar presentation, 10%
- Daily grades, 40%
- Midterm (in-class outline and essay), 20%
- Final (research essay), 20%

Class Dates:

**Saturday, Jan. 28:** First day of class for Saturday classes

**Sunday, Feb. 5:** Last day to drop a Spring weekend class with no W marked in student's permanent record. Please note that students are not allowed a W for more than six courses, including those taken at another college or university according to the Texas Education Code, Section 51.907. Please see http://www.tccd.edu/admissions/registration/withdrawals/drop_six_rule.html for details.

**March 18 and 19:** Class cancelled for Spring Break

**Saturday, May 6:** Last day of class. Research paper due.

Daily Assignments:

This class meets weekly, so assignments are given weekly.

Note: *Rules* is short for your textbook, *Rules for Writers.*

Jan. 28 – Use the information on MyTCC: Assignment Updates to sign up for my class on Turnitin.com. On Assignment Updates, complete Syllabus HW. Coherence packet. Fallacies worksheet. Read *Rules* Ch. 7 "Evaluating arguments" (pp. 102-07; e-pp. 142-47).


In "How to Build Savings from Zero" what is Geoff Williams for? In groups, list 8 sets of PIE. Make sure that you fill in the blank with one or two words and that the word(s) in the blank don't mean the same thing. Example in brackets.

**P: Williams is for _____________.** [preparation]

**I: Quote.** ["And things are not going so well. About one-third of 5,695 respondents to a 2015 survey revealed they would have trouble dealing with a $400 emergency."]
Feb. 11 – Fallacies Quiz. Post practice outline to the Discussion Board. Study for your plagiarism quiz by studying the video "Internet Research and Information Literacy" at http://ezp.tccd.edu/login?url=http://digital.films.com/PortalPlaylists.aspx?aid=1407&xtid=43790. Using MLA format (see pp. 410-411 / e-pp. 454-55), type a coherent, logical paragraph that begins with a topic sentence that uses the following format:

[A story I read] protests against [something].

i.e. [William Faulkner's "A Rose for Emily"] protests against [victimhood].

The paragraph must be at least 5 sentences long. Label each sentence. No logical fallacies. Fully support the topic sentence with examples from the story. Upload to Turnitin.com before next class, and turn in a paper copy in our next class.

Tuesday, Feb. 14 EXTRA CREDIT: African-American Read-In at Center Corner at these times:

9:30a-11:50a for up to EXTRA 10 POINTS: Read to the audience a short passage (no more than 5 minutes) from the story you wrote your body paragraph about. Hand me a copy of what you read with your name on it, and I'll add up to 10 points to your labeled body paragraph grade.

12:30p-1:50p for an EXTRA DAILY GRADE: Write a report on what was discussed at the African American Panel. Put the report in MLA format and make sure it is over half a page long to earn an extra daily grade.


Mar. 4 – Write In-Class Outline and Essay 1, and upload both to Turnitin.com. If you want Essay 1 for your midterm grade, then print it out and turn it in. If not, you can have a second chance on Sunday, Mar. 12 from 2:00 PM till 4:55 PM. If that time doesn't work for you, then come see me to schedule your second chance.

Mar. 11, WORD Fest at NSTU from 10:00 AM to 4:00 PM – Find me for an extra participation grade. Report on up to 3 lectures/workshops for up to 3 extra daily grades. Each report must be in MLA format and over half a page long to get credit. Due the class after Spring Break.

Sunday, Mar. 12, 2:00 PM till 4:55 PM in the classroom – Write optional In-Class Outline and Essay 2, and upload both to Turnitin.com. Print out the essay you want for your midterm grade and turn it in by the end of the class period.

Mar. 18/19 - SPRING BREAK!!! NO CLASS!!!


Apr. 1 – Research Works Cited page due. Practice outlining an essay in comparison/contrast format, and post your practice outlines to the Discussion Board. Outline your research paper.

Apr. 8 – Research outlines due. In-text citation worksheet on Discussion Board. Sign up for a grammar presentation, which is due next time. Upload your visuals for your Grammar Presentation to the Discussion Board. Using The MLA Style Guide, do the in-text citation HW on Assignment Updates.

Apr. 15 – Grammar Presentation due. Study for Parts of Speech Quiz and Grammar Quiz. Critique sample comparison/contrast research papers on Discussion Board. Write research rough draft and upload to Turnitin.com. Bring a scantron Form #882-E compatible next time.

Apr. 22 – Research rough draft due on Turnitin.com. Parts of Speech Quiz and Grammar Quiz. Peer Mark 2 classmates' essays on Turnitin.com within 48 hours after class. Classmates' comments will be available for the writer to view 48 hours after class. Revise your research paper.

Apr. 29 – Last day to turn in late work. Research revision due for a +5 early bonus: Turn in paper copy in class and electronic copy on Turnitin.com. Vague vs. specific exercise.
May 6 – Research revision due: Turn in paper copy at my office NCAB 1130A and electronic copy on Turnitin.com by 2:00 PM. Late papers will NOT be accepted! You may turn in your draft at my office any day before the deadline. If you turn it in at a time when I'm not in my office, please slide your work under my door. Please check that all grades on MyTCC are correct by 11:59 PM on Wednesday of finals week.

Additional Class Information:

This document is subject to change.

The official syllabus is online on MyTCC (Blackboard). If unexpected events cause changes to the syllabus, then go with the updated version on MyTCC.

If you're feeling lost in class, it is critical that you find me during office hours as soon as possible. PLEASE don't wait until midterms or the final to ask me what all my lessons were about.

All assignments must satisfy their specific written requirements as posted in individual documents on MyTCC. All documents are subject to change, so please check MyTCC regularly for updates.

Some weeks are busier than others. You might spend 2 hours one week and 6 hours another week. It is your responsibility to make time for this class.

If you frequently can't be in class the entire period for no excused reason, then you run the risk of having less time on important work like tests, quizzes, and in-class essays. You cannot make up that time.

Don't ask me to shift/shorten class time to fit your schedule. I won't inconvenience your classmates for your sake.

Quizzes may or may not be announced in advance.

Please keep phones on silent and out of sight. Use them only when I tell you to. If I see your phone out during a quiz, test, or in-class essay, you will get a 0, even if your phone is off.

Cheating and/or plagiarizing results in a 0 on that assignment.

Keep all your graded work until you are satisfied with your final grade for the course. You cannot argue a grade without proof.

In order to provide accommodations for eligible students, the instructor must receive an Instructor Notification form from Student Accessibility Resources (SAR). Any student with a documented disability needing academic accommodations is required to contact SAR to schedule an appointment. Since accommodations may require early planning and are not provided retroactively, please contact SAR as early in the semester as possible. SAR is responsible for approving and coordinating all disability-related services. All discussions will remain confidential.

Students have the right to stare at any classmate who is disruptive until that classmate stops disrupting the class.

Students are required to attend class and to keep up with course assignments. Since attendance and participation are essential for student success, students in an on-campus course missing a cumulative of 15% of the class meetings (3 for this section) and not keeping up with the course assignments may be dropped at my discretion. If you're over half an hour late, I have the right to count you absent. Please note that being absent ONE time will already trigger an automated warning email that will say you were absent many times.

Dropping this class is your responsibility. Do not assume that I will drop you automatically after you miss 15% of the class. As a courtesy, please email me to let me know the reason when you drop.

If you qualify for and need an incomplete, you must notify me BEFORE finals week.
PeerMark (Peer Review) assignments and the final draft of your research paper are not accepted late. All other graded work will be accepted up to one week late at a penalty of 10 points. Late work is not accepted after one week.

Exceptions can be made to planned absences if you make arrangements with me beforehand. Unplanned absences must be accompanied by a doctor’s note, funeral director’s note, policeman’s note, lawyer’s note, or some other equally official note to be excused from late penalties. A note from your parent is not official.

If you miss a quiz or test for an excused reason, you must schedule a time to take the quiz or test by the next class day or else late penalties will apply.

Whenever you’re absent, you’re responsible for everything I went over in class. It is your responsibility to find me or your classmates and catch up as best you can. If your absence is unexcused, late penalties will apply as though you were in class that day.

Please note that we do not get Easter weekend off.

For assignments requiring multiple documents (i.e. both a paper copy and an electronic copy of a draft), the late penalty will work this way:

  All copies over a week late = NOT accepted
  One copy not turned in by last class day = NOT accepted

Otherwise...

  Each copy up to a week late = -5
  Each copy over a week late but by last class day = -10

For example, if you turn in a paper copy less than a week late (-5) and upload a copy to Turnitin.com over a week late but before the last class day (-10), the assignment will incur a 15-point late penalty.

Making sure your electronic copy is uploaded to Turnitin.com is your responsibility. Please double-check!

No late work is accepted after the last class day.

If you email me work that was supposed to be printed, I will print it for a 10-point penalty.

Recording and Photo-taking: No audio recording, video recording, or photo-taking is allowed in the classroom without written permission of all participants. If you have a college-documented disability and have filled out their Recording Agreement, then ask SAR to send me a copy.

Animals: Only Service Canines who have been trained to do specific helping tasks for a person with a disability may enter the classroom. No comfort animals, for example, are allowed in the classroom.

Vaping/E-cigarettes: Use of these devices is considered disruptive in my classroom.

In classrooms that allow food, you must not bring distracting foods (like noisy potato chips or smelly burgers), and you must clean up after yourself. If food becomes a problem, food will be banned. If you’re having a problem with the class, please discuss it with me first, preferably during office hours. Only if we can’t resolve the issue should you go to the department chair of English.
TCCD Academic Calendar for important College Dates.
TCCD Student Handbook for information on attendance and withdrawal policy, dishonesty and plagiarism, and student accessibility resources.
Access Course Evaluations for instructions on evaluating courses.
Attendance for attendance requirements.