

Faculty Academic Calendar: Fall 2017 - Summer 2018

FACULTY/INSTRUCTIONAL

FALL 2017

Faculty Curriculum Vitae and Instructor Course Requirements for Fall 2017 due online (House Bill 2504)	08/01/17
Fall 2017 course syllabi updates due to District Director of Curriculum and Assessment	08/15/17
Names of Faculty Preliminary Hearing Committee and Faculty District Hearing Committee submitted to Executive Vice Chancellor and Provost by Faculty Senate President	09/08/17
Deadline to convert incomplete (I) grades from Spring and Summer Terms	10/01/17
Spring 2018 Textbook Adoptions Due to Bookstore	10/27/17

SPRING 2018

Faculty Curriculum Vitae and Instructor Course Requirements for Spring 2018 due online (House Bill 2504)	01/05/18
Spring 2018 course syllabi updates due to District Director of Curriculum and Assessment	01/08/18
Deadline to convert incomplete grades from Fall 2017 Term	02/16/18
Summer 2018 Textbook Adoptions Due to Bookstore	03/09/18
Fall 2018 Textbook Adoptions Due to Bookstore	03/30/18
Faculty Curriculum Vitae and Instructor Course Requirements for Summer I and II 2018 due online (House Bill 2504)	05/04/18
Summer I and II 2018 course syllabi updates due to District Director of Curriculum and Assessment	05/15/18

FACULTY DEVELOPMENT LEAVE

Faculty Development Leave Committee Chair sends notice to faculty announcing the submission deadline for leave applications	09/29/17
Faculty Development Leave Applications submitted to Campus Dean	11/03/17
Applications for Faculty Development Leave due to Campus Presidents	11/09/17
Campus Presidents submit applications for Faculty Development Leave to Executive Vice Chancellor-Provost	11/17/17
Executive Vice Chancellor-Provost submits applications for Faculty Development Leave to Faculty Development Leave Committee for review and ranking	11/29/17
Faculty Development Leave Committee submits review results to Executive Vice Chancellor-Provost	02/09/18
Executive Vice Chancellor-Provost submits recommendations to Chancellor for review and approval	02/26/18

DAA.09.05.2017

AW.02.28.2018

Faculty Developmental Leave Applicants notified of approval or decline	03/02/18
FACULTY EMPLOYMENT/RE-EMPLOYMENT/PROMOTION IN RANK/AWARDING OF TENURE	
FALL 2017	
Faculty Applications for Promotion-in-Rank and Tenure due to Division Deans	10/27/17
Recommendations for Promotion-In-Rank and Awarding of Tenure due to Vice Presidents of Academic Affairs	11/03/17
Recommendations for Re-Employment of all faculty due to Vice Presidents of Academic Affairs	11/17/17
Recommendations for Promotion-In-Rank, Awarding of Tenure, and Re-Employment of all faculty due to Presidents	11/30/17
Recommendations for Promotion-In-Rank, Awarding of Tenure and Re-Employment of all Faculty due to Associate Vice Chancellor of Academic Affairs	12/08/17
SPRING 2018	
Recommendations for Promotion-in-Rank and Awarding of Tenure of all Faculty due to Executive Vice Chancellor and Provost	01/11/18
Recommendations for Re-Employment of all Faculty due to Executive Vice Chancellor and Provost	02/02/18
Recommendations for Promotion-In-Rank, Awarding of Tenure, and Re-Employment of all Faculty due to Chancellor	01/19/18
Recommendations for Promotion-In-Rank, Awarding of Tenure, and Re-Employment of all Faculty due to Chancellor	02/16/18
Deadline for Chancellor to notify all faculty concerning actions under Promotion-In-Rank and Awarding of Tenure.	03/01/18
Deadline for Chancellor to notify all faculty concerning actions under Re-Employment policies	04/01/18
CURRICULUM AND INSTRUCTION PROCESS [Fall 2017 Process for the 2018-19 Academic Catalog]	
SPRING 2017	
C & I Proposal Coordinators appointed and needed materials provided	01/17/17
C&I Coordinators Training	01/20/17
Conduct C&I training sessions at respective campuses	01/20/17 to 03/01/17
C & I proposals reviewed by ACTs and initiator submits to divisional dean through Laserfiche with links in C&I Blackboard Organization	03/10/17
Division Deans and campus VPAs evaluate and approve C&I proposals	03/10/17 to 03/31/17
C & I Proposals completed through Laserfiche	04/03/17
All C & I Proposals posted electronically in Blackboard C&I Organization	04/21/17
SUMMER AND FALL 2017	

DAA.09.05.2017

AW.02.28.2018

Academic Curriculum Teams review approved C&I Proposals	04/21/17 to 08/21/17
All proposal changes recommended during mini hearings completed, sent to initiator's dean, and posted electronically	09/08/17
Formal C&I Open Hearing 1 to 5 pm at Trinity River (TRTR) Action A	09/28/17
C&I Proposals updated based on feedback and changes submitted	10/06/17
Written comments regarding C & I Proposals following Open Hearing due to Vice Presidents of Academic Affairs	10/18/17
C&I meeting between Executive Vice Chancellor and Provost, Associate Vice Chancellor of Academic Affairs, Presidents, Vice Presidents of Academic Affairs, and District Director of Curriculum and Instructional Assessment	11/08/17
All C&I Proposals reviewed with the Chancellor and CELT. Chancellor approves with signature.	11/10/17
Final summary of approved C & I changes sent to Presidents, C & I Committees, and all relevant stakeholders	11/14/17
C&I Proposals submitted in need of TCC Board Approval	11/16/17
C&I Program and Curriculum changes to go appropriate entities for approval and implementation (THECB, SACS, etc.)	11/10/17 to 12/15/17
INSTRUCTIONAL ASSESSMENT	
FALL 2017	
Assessment data evaluation sessions with Academic Curriculum Teams (Empirical and Quantitative Reasoning Results and Teamwork Assessment)	09/08/17 to 12/15/17
Assessment planning for Social Responsibility and Personal Responsibility with core curriculum faculty	10/09/17 to 12/15/17
SPRING AND SUMMER 2018	
Assessment data evaluation sessions with Academic Curriculum Teams (Teamwork Assessment and Assessment of Social Responsibility and Personal Responsibility)	01/08/18 to 04/27/18
Summer Assessment Evaluations with faculty	05/29/18 to 07/20/18
PROGRAM REVIEW	
FALL 2017	
Program Review (CTE Programs Selected and Notified and Trained)	09/11/17
SPRING 2018	
Program Reviews (Reports Complete)	03/09/18
Program Review Feedback to Coordinators for Improvement and Action Plans	04/06/18
Program Review Action Plans due	04/27/18

DAA.09.05.2017

AW.02.28.2018

PIPER AWARD 2018	
Piper Award nominations due to Presidents	11/01/17
Piper Award nominations due from Presidents to Piper Foundation	11/17/17
COLLEGE FRIDAY ACTIVITY	
SPRING 2018	
District Activities	01/05/18
Campus Activities	01/12/18
District Activities	01/19/18
Campus Activities	01/26/18
District Activities	02/02/18
Campus Activities	02/09/18
District Activities	02/16/18
Campus Activities	02/23/18
District Activities	03/02/18
Campus Activities	03/09/18
District Activities	03/16/18
Campus Activities	03/23/18
Campus Activities	03/30/18
District Activities	04/06/18
Campus Activities	04/13/18
District Activities	04/20/18
Campus Activities	04/27/18
District Activities	05/04/18
Campus Activities	05/11/18

District Activities	05/18/18
Campus Activities	05/25/18